

APPLICATION FOR AWARD FOR EXCELLENCE

(NATIONAL RECOGNITION OF OUTSTANDING RELIGIOUS ACTIVITIES)

(Arch) Diocese: _____

Council: _____

Name of person submitting application: _____

Mailing address: _____

Telephone: _____ **Date of application:** _____

(Signature of Religious Activities Committee Chairman)

(Signature of Catholic Com. Chairman/Chaplain)

Name/title of Religious Activity/Project submitted for recognition:

Date(s) of Religious Activity: _____

This Religious Activity was conducted: (check one) _____ **Annually** _____ **Semi-annually**
_____ **Biennially** _____ **One-time only** _____ **Other (please describe or explain)**

The following personnel/group resources were utilized for this activity:

_____ **Ordained Clergy** _____ **Professed Religious** _____ **Qualified laity (Give names, titles, or positions, or other resource persons/guest speakers/presenters):**

Apart from staff, participants in the Activity included: _____ **Boy Scouts** _____ **Cub Scouts**
_____ **Venturers** _____ **Explorers** _____ **Scouters/leaders** _____ **Parents**

Activities submitted for recognition must be religious in nature, having as their primary purpose helping Scouts or their families appreciate better their duty to God. These activities might be educational, prayer-centered, retreat days or weekends, or a combination of any or all of these. Other events in which the only religious event is a Mass would not qualify as religious activities. With this in mind, give a brief "summary of purpose" or "description" of your religious activity.

(This typed application page will be the first page of your completed application portfolio.)

Revised 4/26/01

NCCS Award for Excellence

A. Planning	1
1. Origin and evolution of the idea	1
2. Approval or endorsement of the project	1
3. Concrete steps	1
4. Itemized list of costs	2
5. Financing.....	2
B. Implementation.....	2
1. All communication and publicity.....	2
2. Forms, information	2
3. Programs	2
4. Meals and hospitality	3
C. Evaluation and report	3
1. Method and forms used.....	3
2. Debriefing technique.....	3
3. Copy of final report.....	3
Appendix.....	4

A. Planning

1. Origin and evolution of the idea

2. Approval or endorsement of the project

3. Concrete steps

a. Organization/ responsibilities

i. Communications

ii. Publicity

iii. Registration

iv. Accommodations (site and facility)

v. Program

vi. Hospitality and food services

vii. Clean-up

b. Timetables, schedules

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c. Meetings

i. Dates and minutes (attach meeting minutes as Appendix)

d. Correspondence

4. Itemized list of costs

5. Financing

a. Subsidies

b. Fees

B. Implementation

1. All communication and publicity

2. Forms, information

3. Programs

a. Schedules provided

b. Staffing

i. Responsibilities

ii. Recruitment

4. Meals and hospitality

a. Menus

b. Arrangements

C. Evaluation and report

1. Method and forms used

2. Debriefing technique

3. Copy of final report

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Appendix

List of attachments (attach copies of all letters, forms, and flyers)